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**To:** [Angel \(RLS and Associates, Inc.\), Kimberly P](#)  
**Cc:** [NCDOT - Integrated Mobility Division](#); [David Rhew \(director@nctransit.org\)](#); [kai\\_monast](#); [Scott, Jeremy](#)  
**Subject:** Kick-off meeting of Rural Strategic Training Engagement Process  
**Date:** Monday, November 4, 2024 3:45:35 PM  
**Importance:** High

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NCDOT-IMD's Strategic Training Program would like to receive input from Transit Systems regarding training needs through the Rural Strategic Training Engagement Process (R-STEP).

Earlier this year, you were asked to complete the annual training survey as part of providing input on the Strategic Training Program. We are now looking for participation in virtual meetings that will be held 2-4 times per year. We will be sharing the results of the training survey during this first meeting and in future meetings as needed to help guide planning for future training.

R-STEP meeting goals include: receiving input on current and future training topics, locations, and delivery methods (in-person or virtual).

**The first R-STEP meeting will be held virtually from 9:00 a.m. - 11:00 a.m. on November 21, 2024. The list below explains the participation guidelines of the program:**

- The maximum number of participants per R-STEP session will be 30.
- Participants will be determined on a first-come, first-served basis based on registration completion.
- A maximum of 2 participants per system will be registered per meeting and should include the staff person most involved in training and/or the Transit Manager.
- NCDOT-IMD expects every rural transit system to participate in at least one R-STEP session and no more than two in one year.

If you would like to participate in our first meeting, please register using the following link: [NCDOT-IMD Strategic Training Program R-STEP Session](#)

If you are unable to attend this meeting and would like to mark your calendar, the next R-STEP session will be held on February 5, 2025.

Please let me know if you have questions or have any issues with the registration link.

*Kim Angel*

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